

---

**VIA PEER MENTOR POSITION DESCRIPTION**

---

As a 2024 – 2025 Volunteer Impact Academy Peer Mentor, you will provide the platform for each first-year student to be heard, as you guide them through their first-year at the University of Tennessee. As a Peer Mentor, you will develop your own leadership skills as you grow in your personal leadership journey.

***PEER MENTOR ESSENTIAL QUALIFICATIONS***

- Must be a second year or higher in the Volunteer Impact Academy
- Must have fulfilled all program requirements up to point of PM application
- Must have and maintain a minimum cumulative GPA of 2.5
- Must be enrolled full time (12 credit hours) at UT for Fall 2024 and Spring 2025 semesters
- Must be able to enroll and pass the JCLS ELPS 350 Course in Fall 2024 (T 4:05 – 5:20 pm)
- Must be able to assist in ELPS 211 twice a month Fall 2024 (MW 1:50 – 2:40pm)
- Must be open to learning and challenging oneself to grow in leadership capacities
- Must be open to receiving and responding to constructive feedback
- Must be willing to support and adhere to the mission of JCLS, UT Student Life, and UTK
- Must be willing to demonstrate a commitment to all cohort members and their success

***PEER MENTOR RESPONSIBILITIES***

**Community and Empowerment**

- Assist with new students' transition into the University of Tennessee
- Develop peers' and new students' interpersonal and leadership skills
- Challenge peers' and new students to examine and establish their leadership style, values, and goals
- Foster an inclusive environment for the UTK community
- Serve as a positive example for all undergraduate students at the University of Tennessee

**Facilitation**

- Aid in class conversations regarding leadership in a student's first year through the ELPS 211 course alongside professor
- Facilitate intentional one-on-one meetings with first-year mentees
- Educate new students about University of Tennessee and campus leadership opportunities

**Ethics**

- Display elements of respect for humanity by respecting the person and respecting the space
- Promote unity and shared learning among all people and experiences
- Fill all unknown gaps with trust by acting in good faith

**Career Readiness Competencies developed through this position:**

- Leadership: Leverage the strengths of others to achieve common goals, and use interpersonal skills to coach and develop others
- Teamwork/Collaboration: Build collaborative relationships with UTK community, Knoxville community partners, and all other JCLS stakeholders; ability to work within a team structure, and can negotiate and manage conflict

VIA PEER MENTOR POSITION DESCRIPTION

**TIME COMMITMENTS:**

VIA Peer Mentors are required to participate in the following activities:

- 4-hrs per week, rotating between ELPS 211 & one-on-one mentee meetings
- Monthly staff meetings & one-on-one meetings with Student Directors
- VIA Fall & Spring Kick-Offs
- ELPS 350 Fall Course (T | 4:05 – 5:20pm)
- First-year student events

**THIS IS A PAID STUDENT LEADER POSITION. IF ALL THE ABOVE RESPONSIBILITIES ARE FULFILLED TO THE BEST OF YOUR ABILITY, THE PEER MENTOR WILL RECEIVE:**

- ✓ \$11.00 per hour for non-required VIA events, service, excursions, one-on-one meetings, ELPS 211 course, etc.
- ✓ JCLS Rainjacket, t-shirt & sweatshirt

	Specialist (VIA PM)
Entry Wage	\$ 11.00
1 Yrs of Service	\$ 11.50
2 Yrs of Service	\$ 12.00
3 Yrs of Service	\$ 12.50

\*\* If hired within 60 days of start of semester, year of service begins the first day of the semester.  
If hired after 60 days from the start of the semester, year of service begins the first day of the next semester.

By signing this agreement, you are committing to fulfill the role of VIA STUDENT MENTOR for 2024-2025 starting August 1st, 2024 and ending May 15, 2025. If an additional semester is asked, an added addendum will be presented at that time. If for any reason you do not fulfill your commitment to the Volunteer Impact Academy Peer Mentor program or if you are removed from your position, you understand that you will not receive the listed compensation.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date