

2024-2025 VOLbreaks Student Director

Mission: To empower other young leaders to develop inclusive, educational, and service-oriented Alternative Break communities. To be engaging, giving and informed, in order to inspire trip leaders to set and exceed their own high expectations.

NOTE: Positions and responsibilities are subject to change. This description what one could generally expect as a VOLbreaks Student Director.

VOLbreak Trip Leader Training and Supervision:

- Attend Student Director Transition Workshop on April 24th, 2024 from 1:00 pm - 3:30 pm
- Attend and help facilitate large program events, such as retreat, VBL Welcomes, VBL interviews, Participant Kick-Off, Reorientation, etc.
- Attend weekly one-on-one meetings with the Graduate Assistant and Educational Specialist
- Attend and help facilitate trip leader training sessions
 - o Wednesdays, 3:00pm-5:00pm
- Act as lead facilitator for at least 2 training sessions per semester.
- Keep record of and distribute resources at weekly trainings
- Coordinate at least 2 VOLbreak Leader appreciation activities for trip leaders each semester
- Plan end-of-semester celebrations for Fall and Spring
- Create and manage a GroupMe for trip leaders
- Follow up weekly with Trip Leaders surrounding trip planning, providing oversight of their Trip Google Drives

Participant Recruitment & Administration

- Coordinate media for VOLbreak participant recruitment including promoting recruitment on campus through social media and attending organizational meetings. Create flyers, handbills, Facebook events, and listserv blurbs for the program
- Host at least 2 participant interest meetings per semester
- Participate in interviews for VOLbreak Leaders each semester
- Represent Alternative Breaks at student involvement fairs
- Maintain and organize trip paperwork, files, and spreadsheets for participants each VOLbreaks season
- Order and inventory supplies for VOLbreak trips
- **Serve as a back-up trip leader in case of emergency (i.e. trip leader is sick, has an emergency, etc.). VBSDs may make alternative plans, but please note that should you be needed you will be expected to fulfill any vacancies.**

Dates & Requirements:

- Must have served as a VOLbreaks Leader
- Demonstrates commitment to the vision and mission of the Alternative Breaks program
- Minimum 2.5 GPA
- In addition to the commitments listed above, must be available to start office hours 4 weeks prior to the fall semester unless otherwise discussed with the Coordinator
 - o Will commit to 5-8 office hours per week
- Must participate in Break-Away's ABCs (virtual conference)

Compensation:

- Opportunity to be a full participant on one FB or SB trip if desired at reduced trip fee
- Will be paid for 5-8 office hours per week at our senior intern wage in addition to other VOLbreak events such as classes, retreats, interest meetings, kickoff, etc.