



2021 Participant Information

Please read this packet in its entirety as it contains important information regarding the Ignite 2020 sessions.

Phone: (865)974-1039

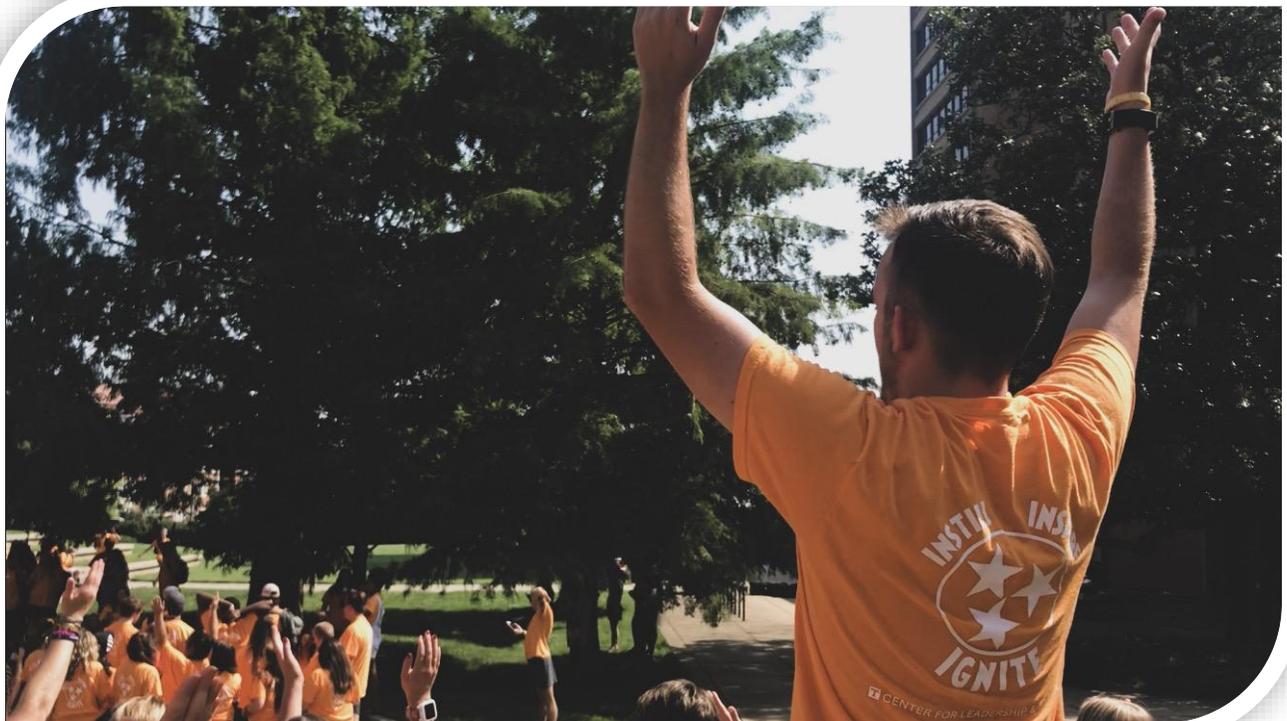
Email: ignite@utk.edu

Facebook: Jones Center for Leadership & Service

Twitter and Instagram Handle: @leadserveUTK

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Ignite Program Overview & Dates

Ignite is a great way for incoming students to start their leadership journey at the University of Tennessee. Before the start to the semester, incoming students have the opportunity to learn what it means to be a true Volunteer, become more acquainted to campus and connect with peers. Ignite is divided into four different programs to ensure that there is something for everyone: Ignite **Knox**, Ignite **Leadership Summit**, Ignite **Outdoors**, and Ignite **Serves**. **All Ignite programs are open to both incoming freshmen, transfer students, and Volunteer Bridge students.**

Ignite Knox is a three-day community engagement and leadership experience that introduces students to our Scruffy City through cultural, outdoor and service experiences. Our hope is that students see Knoxville as home and not just a four-year destination for college.

July 7-9, 2021
July 14-16, 2021

Ignite Serves is a three-day on-campus leadership and service experience for 500 incoming students. Ignite Team Leaders will lead students through an action-packed week of activities focused on team building, serving the community, leadership and learning UT traditions. Participants will serve local Knoxville organizations, complete leadership workshops and enjoy evening social events.

August 9-11, 2021

Ignite Leadership Summit is an off-campus 3-day event. Led by Ignite Team Leaders, Ignite Leadership Summit experience provides a warm welcome to Big Orange Country. Ignite Leadership Summit has two sessions and takes place at the Carson Springs retreat center in Newport, TN. Program highlights include a challenge course, a high-energy UT traditions tournament and leadership workshops.

August 13-15, 2021

Ignite Outdoors is a five-day outdoor trip filled with adventure, leadership, learning, and outdoor skill development for all experience levels. University of Tennessee Outdoor Pursuits staff takes pride in providing a meaningful experience for participants. With training in navigation, wilderness first aid, risk management, group dynamics, leadership, and technical skills, our leaders are well prepared to provide an enjoyable, learning adventure for students. The challenge of the wilderness provides many amazing opportunities to learn about how to cope with new challenges. This experience eases the transition to college life.

Ignite Outdoors session dates and the link to register can be found at recsports.utk.edu/utop/igniteoutdoors/.

Registration & Payment

Registration opens late-March and closes two weeks prior to a session or when a session reaches capacity. **Please review all participant and registration information before registering for an Ignite session.**

There are four different Ignite experiences (Knox, Leadership Summit, Serves, and Outdoors). Students may participate in one version of Ignite or multiple! Registration is available on a first-come, first serve basis.

Students can register for Ignite Knox, Leadership Summit, or Serves at ignite.utk.edu. Students can register for Ignite Outdoors at recsports.utk.edu/utop/igniteoutdoors/.

If you have already registered for an Ignite Knox, Leadership Summit, or Serves session and would like to change sessions or add additional sessions, please contact the Jones Center for Leadership and Service at ignite@utk.edu or (865) 974-1039. If you need to discuss changes to an Ignite Outdoors session, please contact RecSports at recsports@utk.edu or (865) 974-0492.

***Please note: Ignite does not take the place of Orientation. All incoming students are required to participate in Orientation, and they can choose to add an Ignite session in order to enhance their experience and learn more about UT, traditions, leadership, service, values, etc.**

Ignite Knox - \$200 which includes:

- Transportation to and from community events, meals, and service projects
- Program Meals
- City Excursions: possible tour of Tennessee Theatre, paddle boarding at Ijams Nature Center, food tasting at local restaurants, etc.
- Ignite T-shirt
- Program Materials

Ignite Leadership Summit - \$200 which includes:

- Transportation to and from Carson Springs
- Lodging (air-conditioned)
- Program meals - buffet style at breakfast, lunch and dinner
- Challenge Course
- Ignite T-shirt
- Program Materials

Ignite Serves - \$200 which includes:

- Transportation to and from Service Sites
- Program meals
- Ignite Lanyard
- Ignite T-shirt
- Program Materials

Ignite Outdoors - \$200 which includes

- Transportation
- Meals
- Ignite T-shirt
- Program materials

Payment

Ignite registration fees will be placed on the student's FALL 2021 billing statement, which can be viewed through their MyUTK online account. The Ignite charge will not be placed on student accounts until mid-AUGUST 2021.

Session Switches & Cancellations

If a student wishes to switch their Ignite Knox, Serves, or Leadership Summit session they must send an email to ignite@utk.edu . If a student wishes to switch their Ignite Outdoors session, they must email recsports@utk.edu. The following information should be included:

- Participant's full name
- Participant's UTK student ID number
- Ignite session they are currently registered for
- Ignite session they wish to switch to

If space is available in the desired session the switch will be made for a \$25 processing fee. The \$25 processing fee will be placed on the student's MyUTK account. The deadline for session switches is June 1, 2021.

If a student wishes to cancel their Ignite Knox, Serves, or Leadership Summit registration they must send an email to ignite@utk.edu. If a student wishes to cancel their Ignite Outdoors session, they must email recsports@utk.edu. The following information should be included:

- Participant's full name
- Participant's UTK student ID number
- Ignite session they are currently registered for

Due to the nature of the Ignite program and the necessity for early planning and purchasing of supplies, **no refunds are available**. If a student has a medical or family emergency and wishes to cancel their Ignite session, documentation will need to be submitted to ignite@utk.edu in order for a refund to be considered.

Fee Waiver

Those students wishing to apply for an Ignite fee waiver must submit an application at leadserve.utk.edu/ignite/. Applications will be available April 1st to June 15th. Students who apply will be notified via email at the earliest possible time regarding the status of their application. Students who are awarded a fee waiver must respond to the acceptance email confirming their attendance for the requested Ignite session. **Failure to attend the requested session will result in the Ignite registration fee being charged to the student's UTK account.**

Transportation, Housing & Meals

Transportation is provided to and from all Ignite sessions from UT's campus. It is the participant's responsibility to arrange transportation to Knoxville. Due to minimal parking at our program sites and for safety reasons, participants are not able to drive themselves directly to the program site. ALL participants must use the provided transportation to and from the Ignite session.

We do provide a shuttle service to and from the following locations between the hours of 8am-5pm:

- Knoxville Airport (Tyson McGhee, TYS)
- Greyhound Bus Station (100 East Magnolia Ave.)

To request transportation to or from the Knoxville Airport or bus station, email ignite@utk.edu with the following information:

- Participant's full name
- Ignite session they are currently registered for
- Pick-up/drop-off location
- Arrival date & time
- Departure date & time

Program Housing

Ignite Knox: Participants will stay in a co-ed on-campus residence hall for the duration of the program.

Ignite Leadership Summit: Participants will stay in lodges that are air-conditioned. Students participating in Ignite Leadership Summit will be able to move in to their assigned residence hall early (more details to come). If a student's roommate wishes to move in early they must also participate in the Ignite Leadership Summit program. Parents/guests are not allowed to stay in the residence hall per UT Housing policy.

Ignite Outdoors: Participants will sleep in 3-4 person tents with members of the same gender for the duration of the program.

Ignite Serves: Participants will be able to move in to their assigned residence hall early (more details to come). If a student's roommate wishes to move in early they must also participate in Ignite Serves. Parents/guests are not allowed to stay in the residence hall per UT Housing policy.

Additional Housing

Housing is available before and after all Ignite sessions and costs \$43 per person/per night. This cost is NOT covered in the Ignite registration fee. If you request additional housing your UTK student account will be charged directly. If you need housing please indicate on your

Ignite registration form. If you decide you will need additional housing after you register for an Ignite session please email ignite@utk.edu with the following information:

- Participant's full name
- Participant's UTK student ID number
- Date(s) housing is needed

*Please note that per UT Housing policy, parents/guests are not allowed to stay in the residence hall with the participant.

Meals

If a student has any special dietary needs, please indicate those requirements on the registration form.

What to Bring

Students participating in Ignite will receive an official Participant Packet two weeks prior to their specific session. Below are sample packing lists for Ignite Leadership Summit, Ignite Outdoors, and Ignite Knox. Since students move in to their assigned residence hall for Ignite Serves, a packing list is not provided. However, students are encouraged to wear clothing that is comfortable and suitable for a full day of activity.

Rules & Policies

Students who participate in Ignite are required to abide by the following rules and regulations. If a student does not comply with the rules below, they may be asked to leave the program *without a refund*. In addition, all Ignite participants are subject to the UT Student Code of Conduct.

Alcohol & Drugs

Absolutely no alcohol or illegal drugs will be allowed for any reason. If a student requires life-saving medication or devices, they should carry them at all times (i.e. asthma/inhaler).

Smoking

No smoking, vaping or chewing tobacco is permitted during the Ignite programs. If a participant is seen smoking, vaping or using chewing tobacco they will be asked to leave *without a refund*.

Cell Phones

There may be no cell service at the Ignite Outdoors site or Ignite Leadership Summit site. Students may be encouraged to turn in their cell phone to Ignite Outdoors staff upon check in for safekeeping. Cell phones will be returned to students on the final day of each program.

We ask that students be respectful of all staff, guests and presenters and refrain from using their cell phone except during breaks and free time. If participant is carrying a phone to scheduled activities, they must ensure that it is set to vibrate or silent.

In case of emergency students can be reached at the following:

- Ignite Outdoors: UT RecSports Outdoor Programs (865)974-0429
- Ignite Knox and Serves: Jones Center for Leadership and Service (865)974-1039
- Ignite Leadership Summit: Carson Springs (877) 704-6336

Guests

Students are not allowed to visit or be visited by guests during any Ignite program.

Buddy System

As a safety precaution, please do not venture off campus alone at night. We encourage students to bring another participant with them when walking around campus. If you must leave campus outside of scheduled program activities please notify your Ignite Team Leader.

Leaving an Ignite Program

No student is allowed to leave the program early without permission from a parent or guardian AND notification of Ignite staff. If you need to leave for any reason, please have a parent or guardian call Ignite staff.

Participation

Participants are expected to attend all scheduled events. Some of the events for each program are physically strenuous, and several are conducted outdoors. Participants always engage in these activities by choice, no student will be forced to participate. Students with concerns about participating in any of the events should speak with the Ignite Team Leader or Ignite professional staff.

*Ignite Knox AND Ignite Serves participants: Please do NOT schedule interviews, tests or advising meetings during the program. You are expected to remain with the program during its entirety. Advising appointments can be made after the Ignite program has concluded.

*Greek Life Recruitment: The Jones Center for Leadership and Service and the Office of Sorority and Fraternity life are in collaboration to ensure new students can attend Ignite sessions and formal recruitment. More information will be provided when the official recruitment schedule is released.

Parking

Please note that all four Ignite programs have different check-in locations. There are loading/unloading areas available at each check-in location for those students who are being dropped off. Once your student is dropped off at Ignite, you must move to visitor parking if you wish to stay longer.

Students driving themselves to Ignite should follow the instructions below in order to avoid a parking ticket on campus.

Ignite Outdoors, and Ignite Knox participants: Two weeks prior to a student's Ignite session an official Participant Packet will be sent via their **UTK email** and will include a parking permit and parking location directions. Please only park in designated areas, and keep your permit visible at all times through the front windshield. Ignite and UT will not be responsible for cars that are towed or tickets while parked in a non-designated area.

Ignite Serves and Ignite Leadership Summit participants: The Ignite Serves program takes place on campus and students will need to have a UT parking permit to park on campus during the program. Students may purchase UT parking permit online by visiting <https://webapps.dii.utk.edu/PsoStuPermit2/Entrance.aspx>. If a student wishes not to purchase a permit there is street parking on the edges of campus that can be accessed easily. Please only park in designated areas, and keep your permit visible at all times through the front windshield. **Ignite and UT will not be responsible for cars that are towed or ticketed while parked in a non-designated area or without a permit visible.**

Emails

Specific program information regarding check-in and more will be emailed to participant's UTK emails. **Please be sure to check UTK emails throughout the summer, especially within 3 weeks of the program.** If a participant does not receive emails following registration or before the program, please contact the Jones Center for Leadership and Service.

