2019 Participant Information

CENTER FOR LEADERSHIP & SERVICE

Center for Leadership & Service, University of Tennessee

@leadserveUTK

@LeadServeUTK
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Ignite Program Overview & Dates

Ignite is a fun way for incoming students (freshmen and transfers) to start their time at UT! Ignite shows new students what it means to be a true Volunteer and connects them with other new students as well as UT student leaders all while having the time of their lives! Ignite hopes to instill a passion to the University of Tennessee, inspire a commitment to student success and ignite the leadership potential in new Volunteers. The program is divided into Ignite Knox, Ignite Leadership Summit, Ignite Outdoors, and Ignite Serves.

All Ignite programs are open to both incoming freshmen and transfer students.

**Ignite Knox** is a four-day community engagement and leadership experience that introduces students to our Scruffy City through cultural, outdoor and service experiences. Our hope is that students see Knoxville as a home and not just a four-year destination for college. The cost of $200 to your student account includes lodging on campus, seven meals, city excursions, transportation to and from service sites, a t-shirt and program materials.

**July 10-13, 2019**

**Ignite Leadership Summit** is an off-campus 3-day event. Led by Ignite Team Leaders, Ignite Leadership Summit experience provides a warm welcome to Big Orange Country. Ignite Leadership Summit has two sessions and takes place at YMCA, Blue Ridge Assembly in Asheville, NC. Program highlights include a challenge course, a high-energy UT traditions tournament, and leadership workshops. The cost of $200 to your student account includes transportation via charter bus, air-conditioned lodging, meals, ropes course, a T-shirt, and program materials.

**Session 1: July 19-21, 2019**
**Session 2: August 16-18, 2019**

**Ignite Outdoors** is a four-day wilderness trip filled with adventure, leadership, and outdoor skill development for most experience levels. University of Tennessee RecSports Outdoor Program staff take pride in providing a meaningful experience for participants. With training in navigation, wilderness first aid, risk management, group dynamics, leadership, and technical skills, the leaders are well prepared to provide an enjoyable adventure for students. The cost of $200 to your student account includes all meals, transportation to and from base camp, all outdoor activities, a t-shirt and most gear.

**Wilderness Backpacking (A): June 7-10, 2019**
**Explore Hiking (B): June 12-15, 2019**
**Wilderness Backpacking (C): June 14-17, 2019**
**Explore Hiking (D): June 19-22, 2019**
**Wilderness Backpacking (E): June 21-24, 2019**
**Explore Rock Climbing (F): June 26-29, 2019**
**Wilderness Backpacking (G): June 28- July 1, 2019**
**Explore Rock Climbing (J): July 17-20, 2019**
**Wilderness Backpacking (K): July 19-22, 2019**
**Explore Hiking (L): July 24-27, 2019**
**Wilderness Canoeing (M): July 26-29, 2019**
**Explore Hiking (N): July 31- August 3, 2019**
**Wilderness Canoeing (O): August 2-5, 2019**
Ignite Serves is a four-day on-campus leadership and service experience for 500 incoming students. Ignite Team Leaders will lead students through an action-packed week of activities focused on team building, serving the community, leadership, and learning UT traditions. Participants will serve local Knoxville organizations, complete leadership workshops and enjoy evening social events. The cost of $200 to your student account includes seven meals, city excursions, transportation to and from service sites, a t-shirt and program materials.

August 12-15, 2019
Registration & Payment

Registration opens January 15th and closes two weeks prior to a session or when a session reaches capacity. Please review all participant and registration information before registering for an Ignite session.

There are four versions of Ignite (Knox, Leadership Summit, Outdoors, and Serves). Students may participate in one version of Ignite or multiple! Registration is available on a first-come, first serve basis.

Students can register for Ignite at ignite.utk.edu

If you have already registered for an Ignite session and would like to change sessions or add additional sessions, please contact the Center for Leadership and Service at leadserve@utk.edu or (865) 974-1039.

*Please note: Ignite does not take the place of Orientation. All incoming students are required to participate in Orientation, and they can choose to add an Ignite session in order to enhance their experience and learn more about UT, traditions, leadership, service, values, etc.

Registration Options
Please see below for details on cost and what is included for each program.

Ignite Knox - $200 which includes:
- Transportation to and from community events, meals, and service projects
- 8 Meals- Students will need to purchase their own dinner on one night
- City Excursions: tour of Tennessee Theatre, paddle boarding at Ijams Nature, food tasting at local restaurants, etc.
- Ignite T-shirt
- Ignite Lanyard
- Program Materials

Ignite Leadership Summit - $200 which includes:
- Transportation to and from YMCA Blueridge Assembly
- Lodging - air-conditioned
- All meals - buffet style at breakfast, lunch and dinner
- Challenge Course
- Ignite T-shirt
- Ignite Lanyard
- Program Materials

Ignite Serves - $200 which includes:
- Transportation to and from Service Sites
- 7 Meals- Students will need to purchase their own dinner on one night
- Ignite Lanyard
- Ignite T-shirt
- Program Materials

Ignite Outdoors - $200 which includes:
- Transportation to and from sites
- All Meals
- Outdoor activities: canoeing, backpacking, climbing
- Ignite T-shirt
- Main gear: Large Pack, Sleeping bag, Sleeping pad, Tent
Program Materials

Payment
Ignite registration fees will be placed on the student’s FALL billing statement, which can be viewed through their MyUTK online account. The Ignite charge will not be placed on student accounts until AUGUST 1, 2019.

Session Switches & Cancellations
If a student wishes to switch their Ignite session they must send an email to leadserve@utk.edu with the following information:
- Participant’s full name
- Participant’s UTK student ID number
- Ignite session they are currently registered for
- Ignite session they wish to switch to

If space is available in the desired session the switch will be made for a $25 processing fee. The $25 processing fee will be placed on the student’s MyUTK account. The deadline for session switches is June 1, 2019.

If a student wishes to cancel their Ignite registration they must send an email to leadserve@utk.edu with the following information:
- Participant’s full name
- Participant’s UTK student ID number
- Ignite session they are currently registered for

Due to the nature of the Ignite program and the necessity for early planning and purchasing of supplies, no refunds are able to be given. If a student has a medical or family emergency and wishes to cancel their Ignite session, documentation will need to be submitted to leadserve@utk.edu in order for a refund to be considered.

Fee Waiver
Those students wishing to apply for an Ignite fee waiver must email leadserve@utk.edu to request the application link. Applications will be available January 15th to July 1st. Students who apply will be notified via email at the earliest possible time regarding the status of their application. Students who are awarded a fee waiver must respond to the acceptance email confirming their attendance for the requested Ignite session. Failure to attend the requested session will result in the Ignite registration fee being charged to the student’s UTK account.
Transportation, Housing & Meals

Transportation is provided to and from all Ignite sessions from UT’s campus. It is the participant’s responsibility to arrange transportation to Knoxville. Due to minimal parking at our program sites and for safety reasons, participants are not able to drive themselves directly to the program site. ALL participants must use the provided transportation to and from the Ignite session.

We do provide a shuttle service to and from the following locations between the hours of 8am-5pm:

- Knoxville Airport (Tyson McGhee, TYS)
- Greyhound Bus Station (100 East Magnolia Ave.)

To request transportation to or from the Knoxville Airport or bus station, email leadserve@utk.edu with the following information:

- Participant’s full name
- Ignite session they are currently registered for
- Pick-up/drop-off location
- Arrival date & time
- Departure date & time

Program Housing

Ignite Knox: Participants will stay in a co-ed on-campus residence hall for the duration of the program.

Ignite Leadership Summit: Participants will stay in dormitory-style rooms on gender specific floors that are air-conditioned.
*Those students participating in Ignite Leadership Summit Session 2 will be able to move in to their assigned residence hall on Thursday, August 15th at 9am. If a student’s roommate wishes to move in early they must also participate in the Ignite Leadership Summit program.

Ignite Outdoors: Participants will sleep in 3-4 person tents with members of the same gender for the duration of the program.

Ignite Serves: Participants are able move in to their assigned residence hall rooms on Monday, August 12th at 9am. If a student’s roommate wishes to move in early they must also participate in Ignite Serves. When students check-in for Ignite Serves at 3:00pm on August 12th parents/guests are not allowed to stay in the residence hall per UT Housing policy.
*Participants are not able to move in any earlier than Monday, August 12th at 9am or any reason due to UT Housing staff training that will be taking place.

Additional Housing

Housing is available before and after all Ignite sessions in Clement Hall and cost $28.15 per person/per night. This cost is NOT covered in the Ignite registration fee. If you request additional housing your UTK student account will be charged directly. If you need housing please indicate on your Ignite registration form. If you decide you will need additional housing after you register for an Ignite session please email leadserve@utk.edu with the following information:
*Please note that per UT Housing policy, parents/guests are not allowed to stay in the residence hall with the participant.

**Meals**
All meals are included in the registration fee for both Ignite Leadership Summit and Ignite Outdoors programs.

Ignite Knox: Eight meals will be provided during the program (3 breakfasts, 3 lunches, 2 dinners). There will be one dinner students are required to pay for. If a student needs more- they may use UT Dining Dollars, debit/credit card or cash to purchase food at on and off campus locations.

Ignite Serves: Seven meals will be provided during the program (3 breakfast, 2 lunches, 2 dinners). There will be one dinner students are required to pay for. If a student needs more- they may use UT Dining Dollars, debit/credit card or cash to purchase food at on and off campus locations.

Student meal plans will begin on Monday, August 19th.

If a student has any special dietary needs, please indicate those requirements on the registration form.
**SAMPLE IGNITE LEADERSHIP SUMMIT PACKING LIST**

- Comfortable clothes (shorts and T-shirts)
- Close toed athletic shoes for team builders & challenge course
- Fun Dance Party wear (specific to the theme of the summer, emailed out 2 weeks prior to the retreat)
- Toiletries
- Shower Shoes
- Raingear
- Sunscreen
- Bug Spray
- Flashlight
- Water Bottle
- Allergy medicine if needed (Benadryl, Claritin, etc)
- Any other medication you may need
- A camera (optional)

**SAMPLE IGNITE OUTDOORS PACKING LIST**

**3 THINGS TO REMEMBER**

1. Everything you bring has to fit into a backpack AND you will be carrying that pack for the overnight backpacking portion of the program.
2. Cotton clothes dry extremely slowly (think wet jeans) and should be avoided; instead, bring workout-style clothing that will dry quickly and remain comfortable after it gets wet
3. Dress in layers: in lieu of AC and heat we will rely on our clothing to keep us at the right temperature – feeling cold? Add a layer. Too hot? Remove one. It’s that simple.

**REQUIRED GEAR – AVAILABLE FROM IGNITE**

1. Sleeping Bag
1. Sleeping Pad
1. Multiday Backpack
1. Pack Raincover

**REQUIRED GEAR – PROVIDED BY YOU**

1 pair Hiking Shoes or Boots
1 pair Watersport Shoes Must have backs, no flip-flops!
<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hiking Socks (pairs)</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Swim Suit</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Underwear</td>
<td>*</td>
<td>*bring what you need</td>
</tr>
<tr>
<td>Synthetic Shorts</td>
<td>3-5</td>
<td></td>
</tr>
<tr>
<td>Synthetic Pants</td>
<td>1 pair</td>
<td>hiking pants, running pants, or heavy tights</td>
</tr>
<tr>
<td>Synthetic T-shirts</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Warm Synthetic Jacket</td>
<td>1</td>
<td>fleece jacket</td>
</tr>
<tr>
<td>Rain Jacket &amp; Pair of Pants</td>
<td>1</td>
<td>‘Frogg Toggs DriDucks’ are the ultimate low-cost option (size down 1 size)</td>
</tr>
<tr>
<td>Pair of Clothes to Sleep in</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Headlamp</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Water Bottles</td>
<td>2</td>
<td>1 quart/liter capacity (32+oz) per bottle – Gatorade or Nalgens</td>
</tr>
<tr>
<td>Towel</td>
<td>1</td>
<td>small – remember you will be carrying it on your back; synthetic is great!</td>
</tr>
<tr>
<td>Cup</td>
<td>1</td>
<td>non-breakable</td>
</tr>
<tr>
<td>Bowl</td>
<td>1</td>
<td>non-breakable</td>
</tr>
<tr>
<td>Spoon</td>
<td>1</td>
<td>plastic</td>
</tr>
<tr>
<td>Toiletry Kit</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Sunscreen</td>
<td>1</td>
<td>look for a travel-size tube</td>
</tr>
<tr>
<td>Ziploc Bags</td>
<td>4</td>
<td>1-gallon size for organization</td>
</tr>
<tr>
<td>MEDICATIONS</td>
<td>*</td>
<td><em>BRING ALL MEDICATIONS YOU WILL NEED DURING THE TRIP</em></td>
</tr>
</tbody>
</table>

**OPTIONAL GEAR**

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Camp Shoes</td>
<td>1 pair</td>
<td>flip-flops are acceptable as camp shoes</td>
</tr>
<tr>
<td>Sunglasses w/ strap</td>
<td>1 pair</td>
<td></td>
</tr>
<tr>
<td>Bug Spray</td>
<td>1</td>
<td>look for a travel-size bottle</td>
</tr>
<tr>
<td>Hat</td>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>
Rules & Policies

Students who participate in Ignite are required to abide by the following rules and regulations. If a student does not comply with the rules below, they may be asked to leave the program without a refund. In addition, all Ignite participants are subject to the UT Student Code of Conduct.

Alcohol & Drugs
Absolutely no alcohol or illegal drugs will be allowed for any reason. Students taking prescription drugs for medical conditions should include that information on the Ignite registration form. If a student requires life-saving medication or devices, they should carry them at all times (i.e. asthma/inhaler).

Smoking
The Ignite Leadership Summit location and Ignite Outdoors base camp are tobacco free sites. No smoking or chewing tobacco is permitted at either location. Ignite Serves and Ignite Knox are held on UT’s campus. Smoking is prohibited within 50 feet of any university building and during all Ignite Serves and Ignite Knox activities.

Cell Phones
There may be no cell service at the Ignite Outdoors site. Students are encouraged to turn in their cell phone to Ignite Outdoors staff upon check in for safekeeping. Cell phones will be returned to students on the final day of each program.

For Ignite Leadership Summit, Ignite Serves, and Ignite Knox students are allowed to keep their cell phones with them throughout the program. We ask that students be respectful of all staff, guests and presenters and refrain from using your cell phone except during breaks and free time. If you are carrying your phone to scheduled activities, please ensure that it is set to vibrate or silent.

In case of emergency students can be reached at the following:

Ignite Leadership Summit  Ignite Outdoors  Ignite Knox and Ignite Serves
YMCA Blueridge Assembly  UT RecSports Outdoor Programs  Center for Leadership & Service
(828)669-8422  (865)974-0492  (865)974-1039

Guests
Students are not allowed to visit or be visited by guests during any Ignite program.

Buddy System
As a safety precaution, please do not venture off campus alone at night. We encourage students to bring another participant with them when walking around campus. If you must leave campus outside of scheduled program activities please notify your Ignite Team Leader.

Leaving an Ignite Program
No student is allowed to leave the program early without permission from a parent or guardian AND notification of Ignite staff. If you need to leave for any reason, please have a parent or guardian call Ignite staff.

Participation
Participants are expected to attend all scheduled events. Some of the events for each program are physically strenuous, and several are conducted outdoors. Participants always engage in these activities by choice, no student will be forced
to participate. Students with concerns about participating in any of the events should speak with the Ignite Team Leader or Ignite professional staff.

*Ignite Knox AND Ignite Serves participants: Please do NOT schedule interviews, tests or advising meetings during the program. You are expected to remain with the program during its entirety. Advising appointments can be made after the Ignite program has concluded.

*Sorority Recruitment: Women interested in attending Sorority Recruitment will be excused from Ignite Serves on Wednesday, August 15th from 5:00-8:30pm for Recruitment Orientation. Women MUST return to the Ignite program at 8:30pm for evening activities. On Thursday, August 16th Ignite Serves concludes at 11:00am and Recruitment activities do not take place until 1:00pm. Women will have time to make the transition from one program to the other due to non-overlapping schedules.
Parking

Please note that all four Ignite programs have different check-in locations. There are loading/unloading areas available at each check-in location for those students who are being dropped off. Once your student is dropped off at Ignite, you must move to visitor parking if you wish to stay longer.

Students driving themselves to Ignite should follow the instructions below in order to avoid a parking ticket on campus.

**Ignite Leadership Summit Session 1, Ignite Outdoors, and Ignite Knox participants:** Two weeks prior to a student’s Ignite session an official Participant Packet will be sent via UTK email and will include a parking permit and parking location directions. Please only park in designated areas, and keep your permit visible at all times through the front windshield. Ignite and UT will not be responsible for cars that are towed or tickets while parked in a non-designated area.

**Ignite Serves participants:** The Ignite Serves program takes place on campus and students will need to have a UT parking permit to park on campus during the program. Students may purchase UT parking permit online by visiting https://webapps.dii.utk.edu/PsoStuPermit2/Entrance.aspx. If a student wishes not to purchase a permit there is street parking on the edges of campus that can be accessed easily. Please only park in designated areas, and keep your permit visible at all times through the front windshield. Ignite and UT will not be responsible for cars that are towed or tickets while parked in a non-designated area.
Check-in & Check-out

Please see below for specific Ignite session check-in times and locations. Note that once a student checks-in to their Ignite session they are required to participate for the duration of the program. An interactive map of campus can be found at [http://www.utk.edu/maps/](http://www.utk.edu/maps/).

**Ignite Leadership Summit (ALL SESSIONS)**
Check-in will take place beginning at 8:00am in the Center for Leadership and Service located at 1502 Cumberland Avenue. Keep in mind that 150 participants will be checking in for each session. The buses will depart from campus at 9:00am sharp.

Participants will return to the Center for Leadership and Service on the final day of their Ignite session around 2:00pm.

**Ignite Outdoors (ALL SESSIONS)**
Check-in will take place beginning at 8:00am in the TRECS building located at 2111 Volunteer Ave. (loading/unloading area located at 1914 Andy Holt Ave.) Keep in mind that participants will need to check-out gear during this time. The welcome session will begin promptly at 9:00am.

Participants will return to the TRECS building on the final day of their Ignite session by 3:00pm. Upon return students will need to check-in any gear they have borrowed for the program.

**Ignite Knox**
Check-in will take place beginning at 11:00am in the New Student Union located at 1502 Cumberland Ave.

The Ignite Knox program will conclude at 11:30am on the final day.

**Ignite Serves**
Check-in will take place beginning at 3:00pm in the New Student Union Auditorium located at 1502 Cumberland Avenue.

The Ignite Serves program will conclude at 11:30am on the final day.