

**Alternative Break Program (Learning Partner) - Permission To Attend**

<b>Last Name</b>	<b>First Name</b>
<b>Phone</b>	<b>Personnel #</b>
<b>College/Office/Department Name</b>	

**Please check the box that corresponds with your status at UT:**

Status	Check
9 month faculty	<input type="checkbox"/>
12 month faculty	<input type="checkbox"/>
Exempt Staff	<input type="checkbox"/>
Non-Exempt Staff	<input type="checkbox"/>
Graduate Assistant	<input type="checkbox"/>

Please fill out the Learning Partner (LP) application (<http://leadershipandservice.utk.edu/alternative-break-program/abp-student-participants/>) in addition to returning this 'permission to attend' form, by July 25.

**Please check each response indicating your agreement:**

I understand Learning Partners are required to attend the entirety of the selected Alternative Break experience (Oct 5-8, 2017 and/or March 11-17, 2018). Also, if selected to be an LP (and after consulting with the CLS staff), if situations outside of my control necessitate my early departure from my trip, I am responsible for any/all costs with that travel.

I have read the Learning Partner FAQ (<http://leadershipandservice.utk.edu/wp-content/uploads/sites/57/2016/06/Alternative-Break-Learning-Partner-FAQs.pdf>) and agree to upload the duties associated with this responsibility.

I have spoken with my supervisor about how my absence from the office will be handed, if selected for the LP role. (i.e annual leave taken or not, etc)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
**YOUR** Supervisor's Signature (Dean, Director, Department Head)

\_\_\_\_\_  
Date

**Return to:**  
**Natalie Frankel – Center for Leadership and Service**  
**Email: [nfrankel@vols.utk.edu](mailto:nfrankel@vols.utk.edu)**  
**Campus mail: 915 Volunteer Boulevard, Dunford Hall, Room 2238**  
**or Fax: 974-1040**